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Overview

This article walks through the steps to enable **ACH (E-Check) payments** for online donations if you're using <u>Vanco</u> as your merchant gateway.

The image below is an *example* of how this could look on your **Trail Blazer** donation iFrame form hosted at (<u>https://www.trailblz.info/YourDatabaseName/donations.aspx?ver=2</u>):



Trail Blazer × +	
← ▲ https://trailblz.info/demononprofit_joel/Donations.aspx?ver	=2 🗸 C 🔍 Search 🔂 🖨 🖉 🖡 🏫 🛷 🖛 🚍
🔒 TBZ	
Powered by Trail Blazer	Share: f in E 🗄 😵 🕼 🕞 Like 🕼
Select Rider to Support	Make my donation in Honor or Memory of
Chad	Honor or None
Dan Dan	Name Here
Jim	
🔲 🔲 Joel	Employment Information
E Kevin	
Mark	Required by Federal and State Election Laws
Pat	* Employer
Sue	* Occupation
Tom	
Please select your email preferences	Payment
	Credit Card
Annual newsletter	Bank Account eCheck
Critical updates only regarding major news	
Monthly newsletter	
Please never contact me by email	* First Name
Quote of the day notifications	* Last Name
	* Bank Name
	* Routing
	Number
	* Account



<u>Steps</u>

- 1. Go to <u>https://apply.vancopayments.com/trailblazer.html#solutions</u> and fill in the phone and email.
- 2. Select eCheck



Which solutions do you want to sign up for?		
	Credit/Debit Card Processing Accept credit and debit card transactions.	
	Pricing & Agreement	
	eCheck	
	Accept electronic donations and payments transferred from checking and savings accounts.	
	Pricing & Agreement	

3. Fill in the form. Note, you will need an **SSN** and **birthday** at one point:



Same as primary cont	act person above
Name of Director/Officer *	
Title *	
Social Security # *	
Date of birth (mm/dd/yy) *	
Home address *	
City *	State * Zip *

- 4. Wait a day or two for Vanco approval.
- 5. Once approved, in **Trail Blazer** go to the Payment Gateway:





6. Turn on the ACH option:



7. Go to Website Configuration:





8. Click the blue link in the upper-right to refresh the website settings:

Refresh web pages <u>Click here to refresh your web pages using</u> <u>updated specifications.</u>





- YouTube Channel - Knowledge Base Articles

- 3rd Party Resources

Related Resources

Article: <u>List of Merchant Gateway Account Trail Blazer Supports</u> Article: <u>Linking your Website to your Database with Configurable iFrame Forms</u>



Article: <u>Configure Website</u> Video: <u>Iframes</u> Video: <u>Donation Auto Responders with Merge Fields</u> Video: <u>Attributes – Add To Donation Page</u>

Trail Blazer Live Support

- **C** Phone: 1-866-909-8700
- Email: support@trailblz.com
- Facebook: https://www.facebook.com/pages/Trail-Blazer-Software/64872951180
- **Twitter:** <u>https://twitter.com/trailblazersoft</u>

* As a policy we require that you have taken our intro training class before calling or emailing our live support team.



<u>*Click here*</u> to view our calendar for upcoming classes and events. Feel free to sign up other members on your team for the same training.

* After registering you'll receive a confirmation email with the instructions for how to log into the <u>GoToMeeting</u> session where we host our live interactive trainings.

* This service *is* included in your contract.